



# City of BLUFFDALE

## City Meetings

- ▶ Meet with the Mayor  
1st Wednesday  
5:00 pm
- ▶ Animal Licensing Clinics  
1st Wednesday  
2:00 - 4:00 pm
- ▶ Planning Commission  
1st & 3rd Wednesdays  
6:00 pm
- ▶ City Council Meeting  
2nd & 4th Wednesdays  
7:00 pm
- ▶ Youth Council  
3rd Tuesday  
5:00 pm
- ▶ Council Chat  
3rd Wednesday  
5:00 pm

## City Contacts

2222 W 14400 S  
Monday-Friday  
Hours: 8:30 am-5:00 pm

**Emergency** 911

**Police Non-Emergency  
Dispatch** 801-794-3970

**Public Works After  
Hours** 801-559-7783

**SLCo Animal Control**  
801-743-7000

**Utility Billing**  
801-254-2200 x 403

**Business Licensing**  
801-254-2200 x 414

**Justice Court**  
801-254-2200 x 417



@bluffdalecity

## MAYOR'S MESSAGE

I often have parents and children come and meet with me at City Hall. My first question is, “what do you think the role of a city is?” I always get a few good guesses and then we start touring the different departments within City Hall to learn. November is the perfect opportunity to express gratitude for our staff. A city is only as good as the people. We live in a beautiful community with exceptional residents, volunteers, business owners, council, planning commissioners and staff.

Because we have a limited budget, most of our employees wear multiple “hats” and are cross trained to do multiple jobs. Below is a list of our departments and a few of their responsibilities. Ask your kids if they can guess the roles of each of these departments as you read through them. The next time you see someone that works for our city, thank them for their hard work and dedication. We all must work together to keep our city running.



### ACCOUNTS PAYABLE

Pay all the invoices. Fleet management including the coordination of purchasing of all vehicles, prepare quarterly sales and use tax filings, year-end closing processes.

### ADMINISTRATION

Oversee City Hall facilities-maintenance and repairs. Technical support for all departments. Maintain computer and peripheral hardware/software, servers, backup disaster recovery, access controls, security surveillance, audio/visual equipment, public meeting and special streaming.

### ATTORNEY

Advise and counsel City officials and staff on legal issues and matters; represent the City in civil litigation; investigate, enforce, and prosecute civil and non-criminal violations. Draft and/or review law and City policy, contracts, correspondence, and other legal documents.

### BUILDING

Administers all life safety regulation for building and construction projects through licensed plan reviewers and building inspectors. Permitting, fee collection, inspection scheduling, and bond releases. Administrative staff for the City's Planning Commission.

### BUSINESS LICENSING

Administers hundreds of business licenses every year (new businesses, renewals, and alcohol licenses). Coordinate inspections and compliance reviews with community safety in mind. Build and maintain relationships with current businesses.

### CITY MANAGER

Implement City financial operations, strategic plans and policies set by the City Council. Responsible for all contracts, development agreements and representing the City on various boards. Appeal authority for fees. Responsible for personnel management of 170 employees.

### CITY RECORDER

Preserves official documents. Election Officer, conducting municipal elections. Assemble packet and records minutes of meetings. Maintains Bluffdale City Cemetery records. Fulfills GRAMA requests. Record plats and other agreements with Salt Lake County.

### CODE ENFORCEMENT

Educate the public about regulatory compliance. Fields complaints, investigates potential violations, and strives for compliance to help maintain the community's property values. Gathers evidence for the City Prosecutor and acts as a witness in the courts.

### COMMUNICATIONS

Manage city branding, maintain calendar, social media, LED sign and website. Plan for emergency communications, coordinate with Mayor, write and distribute newsletter, coordinate community councils, interact with news, write press releases, create surveys and public relations projects.

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### **COURT (JUSTICE)**

Handle class B and C misdemeanors, violations of ordinances, small claims, and infractions. Schedule court dates, plea in abeyance arrangements, minute entries of court hearing, bail forfeiture (closing cases), uploading citations, and creating files.

### **CROSSING GUARDS**

Supervise and train crossing guards; ensure the crossings are safe for the crossing guards, school children, and the general public. Order and maintain crossing equipment and clothing.

### **CUSTOMER SERVICE**

Update payments/accounts. Input payments into the system; Bank deposits; order office supplies; Assist the public both in-person and by phone. Maintain the phone system including recording messages for holiday, changing who is on call; maintaining the directory. Acting as notary public.

### **ECONOMIC DEVELOPMENT**

Works with the development community to facilitate leads for new businesses that may want to locate in the community and fit the community's attributes. Facilitates existing business growth and assists with administration of the City's Redevelopment Agency projects, funds, and reporting.

### **EMERGENCY MANAGEMENT**

Create and maintain emergency plan. Work with business, churches, FEMA, the State and surrounding communities. Instruct CERT classes with drills and exercises. Manage volunteers for CERT, HAM and section leaders. Maintain inventory in CERT trailers.

### **ENGINEERING**

Design, oversee, and inspect construction of all infrastructure (streets, sewer, water, buildings, storm drain) including GIS mapping. Oversee traffic operations. Review new developments for engineering requirements. Issue permits, hire contractors for projects, develop plans/standards, and supervise SWPPP.

### **EVENTS**

Coordinates monthly events including our annual Bluffdale Old West Days. Gathers sponsors, volunteers and businesses. Utilizing various city facilities (equestrian arena, City Hall, parks and trails). Creating activities for every age, connecting families and community together.

### **FINANCE**

Budget Preparation; Financial Reporting; Month-end and Year-end General Ledger Reconciliation; Consolidated Fee Schedule Analysis and Updates; Financial and Other Audits; Purchase Requisitions; Finance and Court processes and personnel;

### **FIRE**

Saves lives and property. Inspects new and current businesses to meet fire code. Reviews site plans to verify they meet fire code. Maintains and tests 1,072 Bluffdale fire hydrants. Training fire fighters and medics. Visiting and supporting our local schools.

### **FLEET**

Manage the City fleet of medium and light duty equipment (dump trucks, construction equipment, landscaping equipment, pick-ups and other emergency vehicles) and additional equipment to ensure the safety and longevity of the City's assets.

### **HUMAN RESOURCES**

Process payroll. Assure documentation related to applications, evaluations, enrollment documents, taxes, and benefits; Prepare job announcements; Process employment applications. Schedule new-hire interviews, assist in interviewing and conduct employee orientation. Maintain updated policies. Conduct staff training. Ensure workplace safety. Compliance Reporting and Quarterly Payroll Tax reporting.

### **PARKS**

Maintain the City cemetery along with 40 park sites and open various space with a total of 80+ acres. Manages, irrigation of 5000 sprinkler heads, 1500 trees, weed mitigation, and playground safety and maintenance.

### **PLANNING**

Administers development projects and applications. Zoning administration. Write ordinances for the City Council and Planning Commission. Help property owners understand what they can build on their land. Long range planning for growth in the development of housing, transportation, parks, and trails. Participate with regional and state agencies and complete Utah reporting requirements.

### **POLICE**

Protect life and property. Respond to emergency and non-emergency calls. Fulfill record requests. Provide victim services. Train Volunteers in Police Service. Teach the DARE program in schools. Provide school officers. Training of officers and staff. Provide other community safety resources.

### **PUBLIC WORKS**

Manage and maintain Bluffdale City's streets, parks and water operations. Their focus is to keep our City clean, functioning, and beautiful for all residents and visitors. The Public Works Department processes on average 950 work orders per year.

### **RECREATION**

Our recreation department had a successful first season with over 400 participants. We look forward to adding additional recreational activities for the community.

### **STREETS**

Maintains and repairs City streets, crosswalks, sidewalks, curb and gutters, street signs. Maintains City storm drain infrastructure and storm retention basins. Snow plows and street sweeps approximately 80 miles of roadways.

### **STREET LIGHTS**

Maintains over 820 street lights. Converted the older lights to modern LED for a savings in power cost.

### **UTILITIES**

Set up new accounts, Water/Trash billing, collections, manage contractor hydrant meter rentals, create work orders for leak, repairs, etc., order trash can replacements and repairs, verify can counts with Waste Management, create reports for State and other agencies, Community Room reservations.

### **WATER**

Maintain and operate a complex culinary and secondary water system (reservoirs, pump stations, PRV control stations and reuse secondary systems). Regulatory sampling/monitoring to comply with EPA and State requirements. Maintain 1,000 fire hydrants and 5,000 mainline valves. Monitor SCADA water system.

UPCOMING EVENTS

BLUFFDALE  
**SANTA** AND THE **LIGHTS**

**Saturday, November 26, 2022**  
Bluffdale City Park • 2300 W 14400 S • 5:30-9 pm  
Everything is free!

**City Park “Lights On”  
Count Down @ 5:30-ish**

**Pictures with Santa  
in “Santa’s Workshop”**

**Lighted “Tractor” Parade**

Entries must be in place by 5:15 pm by playground -  
Decorate your Tractor, Riding Mower, Trailer, or ATV  
with lights & more! Parade entries receive a photo  
line “fast pass”

**Limited Tiny Tot Photo Reservations**



Families with all children 3 & under  
may reserve an early photo experience  
from 10 am - 2 pm

**Entertainment • Heaters • Pictures • Hot Chocolate • Cookies**



**NEW!**

BLUFFDALE  
**SILENT SANTA**  
DECEMBER 5, 2022  
BY APPOINTMENT ONLY

Silent Santa is a one-on-one event for sensory sensitive children  
or adults (and their family) to spend quiet time with Santa,  
without crowds and noise. Appointments will begin at 4 pm.

*Application at [www.bluffdale.com/SilentSanta](http://www.bluffdale.com/SilentSanta)*



## TAX REFERENDUM NOTICE

On August 16, as part of a Truth-in-Taxation hearing, the City Council approved Resolution 2022-36 that would increase the certified tax rate on property. On August 22, the City received a referendum petition application. Information, including the Proposition Information Pamphlet, can be found at [www.bluffdale.com/TaxReferendum](http://www.bluffdale.com/TaxReferendum)

## CITY NOTICES

Beginning in January 2023, the collection process for past due Bluffdale utility accounts is changing. Accounts will need to be kept current monthly to avoid shutoff. We will no longer be hanging 24-hour notices on doors. Please read the complete policy at [www.bluffdale.com/utilities](http://www.bluffdale.com/utilities)



Read new utility policy

Green waste service will be finished at the end of November. Please be sure to set them out for the last service of the month and don't use them again until the spring. Following is the 'Last Day' schedule:

Service Day	Last Day of Service
Monday	November 28
Tuesday	November 29
Wednesday	November 30
Thursday	November 25
Friday	November 26

## SALT LAKE COUNTY ANIMAL SERVICES



The holidays are around the corner. Here's a few quick tips on what to keep out of your pet's mouth. Those tasty, fatty, rich foods from the holidays can cause some serious upset tummies, or even worse, a visit to the emergency vet.

### Avoid:

- **Candy:** Chocolate contains a substance, theobromine, that can be toxic to pets. Dark, semi-sweet, and Baker's chocolate can be lethal to pets if ingested.
- **Drippings:** Those fatty leftovers from your meal can cause vomiting and diarrhea.
- **NO BONES:** Do not give your pet bones from leftover holiday birds, they can splinter once ingested and cause internal injuries, even death.

- **Stuffing, pudding, relish, pickles, sauces, and anything with onions, grapes, raisins.**

Your pet can eat some holiday foods in moderation BEFORE they've been prepared with spices: sweet potatoes, white potatoes, pumpkin (before adding fatty things like cream), cranberries, chard, kale, green beans, and a wee bite of turkey, ham, or other meats. If you have additional questions, please consult with your veterinarian.

## 2022-2023 YOUTH COUNCIL



The 2022-2023 Youth Council was sworn in during the October 12, 2022 City Council Meeting. The monthly meetings are a chance to serve the community, make new friends, learn about city government, and practice leadership skills. The youth council accepts applications all year long! More information and the application are at [www.bluffdale.com/youth-council](http://www.bluffdale.com/youth-council).

[WWW.BLUFFDALE.COM](http://WWW.BLUFFDALE.COM)

## EMERGENCY PREPAREDNESS SEMINARS

The Neighborhood Emergency Preparedness Leaders presented 8 seminars in 2021 on important issues to help you be ready for any emergencies that might arise in Utah. Each seminar is recorded and available on the City website at [bluffdale.com/preparedness2021](http://bluffdale.com/preparedness2021).



The November seminar is about cooking in an emergency. The presenter, Sam Spencer, reviews the different type of stoves available, fuels that can be used and some non-traditional options for heating up food or keeping it hot. Answer the five question quiz after you watch the seminar and be entered to win a portable stove and fuel. You may take the quiz until November 30th. Only one entry per household, please.

## POLICE DEPARTMENT



### Holiday Travel Tips

- ✓ Have a friend/neighbor watch your home
- ✓ Set up a timer for your lights
- ✓ Turn off water at fridge and toilets
- ✓ Store valuables, cash, and car keys in a locked safe
- ✓ Don't post about your trip online- including countdowns, pictures, check-ins, etc.



### PROJECT SAFEGUARD

*Bridging the gap  
between law enforcement  
and individuals with disabilities,  
one step at a time*

For more information about this program please see the Bluffdale City website



Intermountain  
Healthcare



### Intermountain Dental Care

TROY SARGENT, DMD

Now Accepting  
New Patients

801.285.4280



SCAN TO LEARN MORE  
about Dr. Sargent

## COMMUNITY UPDATE

### NORTH STAR ACADEMY

North Star Academy is honored to host their annual Veteran's Day Assembly at 9 a.m., Nov. 11. All Veteran's in our community are welcome to attend as we honor you on this special day.

### RIVERTON HIGH SCHOOL

Silver Rush for Riverton High begins Thursday Dec. 1st. The students attend events, fundraisers, go to neighborhoods in Bluffdale to do odd jobs for money along with crazy activities and fun to raise money for their charity. We love and deeply appreciate community participation.

### MOUNTAIN POINT ELEMENTARY

Words can be powerful. Being an example of how to treat others kindly. Looking for ways to make an impact. These are just a few examples of lessons learned at the UAESP Student Council Leadership Conference. Members of the Mountain Point Elementary Student Council were able to attend this conference on October 4th, along with their teacher advisors Megan Perry and Lindsey Pike. The student council are important leaders. According to a few members, their main responsibilities are to make sure everyone feels welcome, include everyone, be nice, create posters to help promote positive interactions between students, and to be an example of how to treat others and follow rules. These students do these things and make Mountain Point Elementary a better place!

When asked what made her interested in becoming a leader at the school, Hallie Griffiths said that she knew that if, "a person wanted a change they needed to make a change." She helps make the change at school by being aware of situations where others may be treated unkindly and trying to stop it. Macie Griffiths was interested in becoming a school council member because she knew it was an important job and wanted to be an example to others. Brett P. had a leader in his life who has influenced him, his mom. He wants to, "try to be like her because she is awesome." Brett's advice to others is to do everything to be kind. Daxton Stewart knows the importance of words and how powerful they can be. He is a great example of being kind to each other and as a piece of advice to others, says that everyone should, "treat others the way they want to be treated."

We are lucky to have our School Community Council! They are great leaders in our school and community!

## Community Christmas Sing-In

December 2 • 7:30 PM

Midvalley Bible Church • (13985 S 2700 W)

## Singers Needed

No Auditions Required  
Practices every Thursday from 6:30-8 PM

### Sponsorships Available

Advertise in the printed program. Four levels available.

More Information:

Nancy Lord 801-688-4769

Connie Crapo 801-588-9910



## RED CROSS BLOOD DRIVE



**Shake Up Your  
Holiday Tradition**  
*Give Blood*

We have something to perk up your fall: come to give blood at Bluffdale City on **Nov. 22** for a \$10 e-gift card to the merchant of your choice. (Terms apply, see [rcblood.org/perks](http://rcblood.org/perks))

Scan to schedule an appointment



[WWW.BLUFFDALE.COM](http://WWW.BLUFFDALE.COM)

## PRIMARY CHILDREN'S HOSPITAL SUPPLY DRIVE

Thank you to everyone who has donated supplies for Primary Children's Hospital. We will continue collecting items through December 9. You can drop off items at City Hall or Fire Station #92 in Independence. Please note that all donated items must be new. More details and items for various kits can be found online at [bluffdale.com/PCHDrive](http://bluffdale.com/PCHDrive) or you can email Councilwoman Aston at [waston@bluffdale.com](mailto:waston@bluffdale.com)

### MOST NEEDED ITEMS:

Coloring Books - Boy, Girl, Neutral, School Age, Teen, Sticker by Number

Markers, crayons, color pencils (Crayola preferred for durability & safety)

Lego Kits - Small and Medium kits

Small Prizes - such as princess crowns and wands, dinosaurs, My Little Pony, Peppa Pig items, Paw Patrol, etc.

Kinetic Sand

Hot Wheels

Barbies

Action Heroes

Mini Nerf Guns

Fidget Toys - brain teasers, Rubix cubes, fidget spinners, pop its, flippy chain, fidget cube, monkey noodles

Rattles, baby links, teething rings

Sports Bras - all sizes

Underwear (all sizes especially 2T, 3T, 4T, small, and medium)

Onesies (button not zipper)

Sweat Pants - Sizes newborn to Adult XL

Sweat Shirts - Sizes newborn to Adult XL

Plain T-shirts - Sizes newborn to Adult XL

## BLUFFDALE BUSINESS BUZZ

Welcome to all the new businesses in Bluffdale during the month of October 2022.

Conta LLC

ES Jenson Systems

Kuver & Sons, LLC

Paradigm Industries

Pristine Gear Products, LLC

Rose Law, LLC

Lift Thy Neighbor

Everything Automated

Counseling, LLC

Ty Andersen, LLC

Jordans Barbershop

Spray-Net SLC South, LLC

May Isabel Johansen

Wild Caught Art

Visit [www.bluffdale.com/businessdirectory](http://www.bluffdale.com/businessdirectory) for a list of all businesses in Bluffdale. If you are a Bluffdale business and would like to be promoted on our Shop Local - Bluffdale Facebook page, email [businesslicense@bluffdale.com](mailto:businesslicense@bluffdale.com).

 Follow @Shop Local-Bluffdale on Facebook

## NOW HIRING - CROSSING GUARDS



Be a crossing guard for the City of Bluffdale

- \$18/hour
- Training Provided
- Work Part Time
- Nights, Weekends, & Holidays off
- Be a hero to all the children you help cross the street everyday
- Call 801-254-2200 or apply online at [www.Bluffdale.com/Jobs](http://www.Bluffdale.com/Jobs)

## BLUFFDALE ARTS EVENTS

### BLUFFDALE ARTS PRESENTS

CHARLES DICKENS' **A**  
**Christmas**  
**Carol**  
ADAPTED  
BY DORIS  
BAIZLEY

December 8-10, 12 | 7 pm

Bluffdale City Hall | 2222 W 14400 S

### Catch the Christmas "Spirits"

This fun filled adaptation of Dickens's classic tale is a 90 minute blitz of non-stop enchantment - the perfect way for you and your family to begin the holidays.

Purchase tickets online at [bluffdale.com/arts](http://bluffdale.com/arts)  
Reserved seating - \$5/each

AUDITIONS FOR  
**SUESSICAL**  
THE MUSICAL  
AUDITION AS A FAMILY!  
DEC 29-30 | 7-9 PM • DEC 31 | 9-11 AM  
PERFORMANCES MARCH 9-11, 2023

## IMPORTANT DATES

Connect with @Bluffdale City on Facebook or Instagram to stay up to date on City events.



Free Event!

# BLUFFDALE SANTA AND THE LIGHTS

**Saturday, November 26**  
5:30-9 pm  
Bluffdale City Park  
2300 W 14400 S  
[www.bluffdale.com/Santa](http://www.bluffdale.com/Santa)

**NEW!**

## BLUFFDALE SILENT SANTA

DECEMBER 5, 2022  
BY APPOINTMENT ONLY

A one-on-one event for sensory sensitive children or adults.

Application at





## ONE LANE BRIDGE ENVIRONMENTAL STUDY PUBLIC MEETINGS

**Open House**  
December 6 • 6-7:30 pm

**Public Hearing**  
January 11 • 7 pm

Bluffdale City Hall  
2222 W 14400 S  
[www.bluffdale.com/Projects](http://www.bluffdale.com/Projects)

BLUFFDALE ARTS PRESENTS

# CHARLES DICKENS' Christmas Carol

ADAPTED  
BY DORIS  
BAIZLEY

**December 8-10, 12 | 7 pm**  
**Saturday Matinee | 1 pm**

Bluffdale City Hall  
2222 W 14400 S

Reserved Tickets  
\$5/each  
Bring the whole family!

[www.bluffdale.com/Arts](http://www.bluffdale.com/Arts)

## AUDITIONS FOR SEUSSICAL THE MUSICAL

**AUDITION AS A FAMILY!**

**DEC 29-30 | 7-9 PM**  
**DEC 31 | 9-11 AM**

**PERFORMANCES**  
**MARCH 9-11, 2023**

[www.bluffdale.com/Auditions](http://www.bluffdale.com/Auditions)

## PRIMARY CHILDREN'S HOSPITAL SUPPLY DRIVE

Donations accepted at City Hall and Fire Station #92  
**THROUGH DECEMBER 9**

List of needed items at  
[bluffdale.com/PCHDrive](http://bluffdale.com/PCHDrive)





## BLOOD DRIVES

November 22 • 9 am - 3 pm  
December 20 • 9 am - 3 pm

Sign up at  
[www.RedCross.org](http://www.RedCross.org)  
Search BluffdaleUT

## ANIMAL CLINIC

**NOVEMBER 2**  
**DECEMBER 7**  
**2-4 PM, CITY HALL**




### AMATEUR RADIO CLASSES

December 5, 12, 2022  
January 9, 23, 2023  
Test January 28, 2023  
[www.bluffdale.com/HAM](http://www.bluffdale.com/HAM)



## MEETING SCHEDULE

<b>CITY COUNCIL</b> November 9, 7 pm December 14, 7 pm	<b>PLANNING COMMISSION</b> November 2, 6 pm December 7, 6 pm	<b>MEET WITH THE MAYOR</b> November 2, 5 pm December 7, 5 pm	<b>COUNCIL CHAT</b> November 16, 5 pm December 21, 5 pm
<b>ELECTION DAY</b> November 8	<b>CITY OFFICES HOLIDAY HOURS</b> November 11 - Close all day - Veterans Day November 23 - Close at noon November 24-25 - Close all day - Thanksgiving December 16 - Close at noon December 23 - Close at noon December 26 - Close all day - Christmas Observed December 30 - Close at noon		<b>APPLY FOR PLANNING COMMISSION BOARD</b> 
<b>YOUTH COUNCIL</b> November 15, 5 pm December 20, 5 pm			
<b>HEALTHY BLUFFDALE</b> November 17, 6:30 pm			



## One Lane Bridge Update

### 14600 South Railroad Underpass Environmental Study

The Bluffdale area is growing. To maintain quality of life and ease of transportation, the City of Bluffdale is exploring improvements for the one lane bridge on 14600 South near 1000 West. Currently, 14600 South narrows into a single-lane one-way street under the railroad regulated by an alternating traffic signal. An Environmental Study (ES) is underway to understand the impacts of a potential project to the nearby area and seek options that ensure traffic flows efficiently for Bluffdale motorists.

Residents are invited to public meetings to learn about the study. The meetings will feature a presentation by project leaders, maps of the project, and project information. Experts will be on hand to answer questions, and attendees will have an opportunity to submit a public comment at the open house. Copies of the ES will be available at Bluffdale City Hall and online on Nov. 15. Comments will be received through Dec. 21.

### Public Meetings

Bluffdale City Hall  
2222 West 14400 South

#### Open House

6-7:30 p.m. Dec. 6  
Presentation at 6:15 p.m.

#### Public Hearing for Adoption of Plan

7 p.m. Jan. 11, 2023

### Public Comments

The public may submit comments at the meeting or from **Nov. 15 to Dec. 21** via these methods:



(801) 849-9472



OneLaneBridge@bluffdale.com

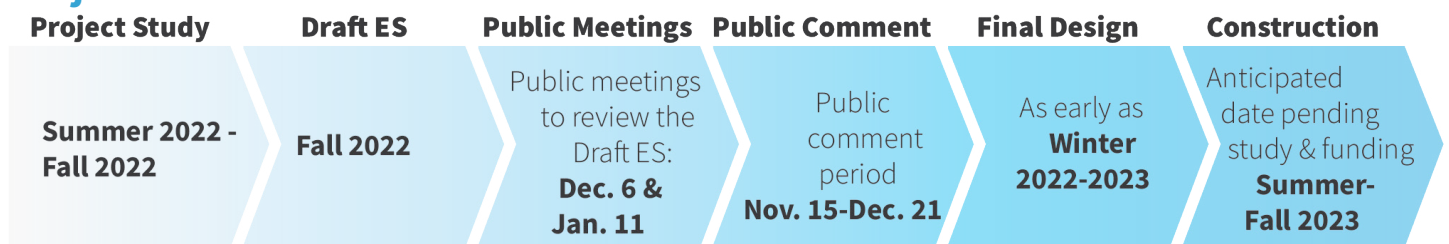


City of Bluffdale  
ATTN: Engineering  
2222 W 14400 S  
Bluffdale UT, 84065

### Project Study Location



### Project Timeline



**One Lane Bridge Project** Phone: (801) 849-9472 | Email: OneLaneBridge@bluffdale.com | Bluffdale.com/projects